

Telangana Tribal Welfare Residential  
Educational Institutions Society Hyderabad  
Telangana Tribal Welfare Residential Degree  
College (women), Mahabubnagar



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Composition of IQAC (2022-2023)

**Chairman:** Ms Sangeetha, Principal

**Coordinator:** Ms S.J.Sowjanya, Vice Principal

**Members:** Ms Jayalaxmi, DL Botany

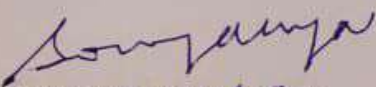
Ms R.Swathi, DL Physics


Mr Srinivasulu, GDL Chemistry

Ms Afrojahan, DL Zoology

Ms B.Swetha, DL Telugu

Ms G.Sreedevi Goud, GDL English

  
IQAC COORDINATOR  
TTWRDC (W)  
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Telangana Tribal Welfare Residential Educational Institutions Society Hyderabad  
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Date: 14.03.2022

**CIRCULAR**

This is to inform all staff members to attend meeting on 14.03.2022 at 3.00 PM in the staff room for appointing coordinators for Internal Quality Assurance Cell (IQAC) to discuss and resolve the following issues.

1. Appointing coordinators and members for each criteria
2. Discussed the activities to be carried out by respective criteria's
3. To prepare Action plan by departments.
4. To follow almanac of Palamuru University for conduction of Internal Examinations.
5. To prepare higher education details for 2017, 2018 & 2019 batches.

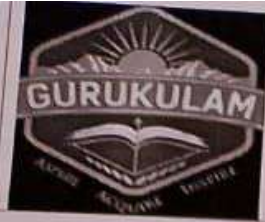
**MEMBERS**

*Soni*                      *Jan*  
*Ravi*                        *Ravi*  
*Ravi*                        *Ravi*  
*Shrey*                      *Ravi*  
*Shrey*                      *Ravi*  
*Ravi*                        *Ravi*



*Sonjaya*  
 IQAC COORDINATOR  
 IQAC Co-Ordinator  
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 MAHABUBNAGAR

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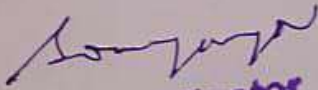
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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 14.03.2022 to resolve the following.

1. It is resolved to appoint coordinators and members for each criteria
2. It is resolved to carry out the activities by respective criteria's
3. It is resolved to prepare Action plan by departments.
4. It is resolved to follow almanac of Palamuru University for conduction of Internal Examinations.
5. It is resolved to prepare higher education details for 2017, 2018 & 2019 batches.

  
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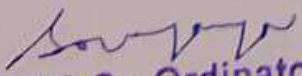
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report (2022-23)

Plan of Action	Action taken
1. It is resolved to appoint coordinators and members for each criteria	Principal has appointed coordinators and members for each criteria
2. It is resolved to carry out the activities by respective criteria's	All coordinators have known the activities to be carried
3. It is resolved to prepare Action plan by departments.	All the faculty of respective departments have prepared action plan
4. It is resolved to follow almanac of Palamuru University for conduction of Internal Examinations.	All the faculty have conducted internal examinations as per almanac given by Palamuru University
5. It is resolved to prepare higher education details for 2017, 2018 &2019 batches.	All the department faculty have recorded the details of students who have secured ranks in universities

  
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Date: 06.06.2022

CIRCULAR

This is to inform all staff members to attend meeting on 06.06.2022 at 3.00 PM in the staff room for appointing coordinators for Internal Quality Assurance Cell (IQAC) to discuss and resolve the following issues.

1. Review of previous meeting points
2. Conduct E+ club activities as per the schedule given.
3. Conduct remedial classes for slow learners
4. Conduct mock interviews for employability skills students

MEMBERS

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 Sridhar  
 Seetha  
 Bhanu  
 Hani  
 Jai  
 Soujanya  
 Anitha  
 Anitha  
 A



*Soujanya*  
**IQAC COORDINATOR**  
**TTWRDC (W)**  
**MAHABUBNAGAR**

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**PRINCIPAL**  
**PRINCIPAL**  
**TTW Residential Degree College for Women**  
**Mahabubnagar**  
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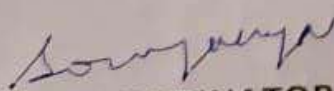
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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 06.06.2022 to resolve the following.

1. It is resolved implementation of previous meeting points.
2. It is resolved to conduct E+ club activities as per the schedule given.
3. It is resolved to conduct remedial classes for slow learners
4. It is resolved to conduct mock interviews for employability skills students

  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Action Taken Report (2022-23)**

Plan of Action	Action taken
1. It is resolved implementation of previous meeting points.	Principal has seen previous meeting points and satisfied
2. It is resolved to conduct E+ club activities as per the schedule given.	E+ club activity coordinators have conducted activities like speech, discussion etc
3. It is resolved to conduct remedial classes for slow learners	All the faculty of respective subjects have conducted remedial classes for slow learners
4. It is resolved to conduct mock interviews for employability skills students	Coordinators of employability skills have conducted mock interviews for final year students.

*Sourjanya*  
**IQAC COORDINATOR**  
**TTWRDC (W)**  
**MAHABUBNAGAR**

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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 28.11.2022 to resolve the following.

1. It is resolved to submit lesson plans.
2. It is resolved to Prepare Institution vision and mission and prepare flexi
3. It is resolved to conduct minimum 3 Department wise meetings for each semester.
4. It is resolved to prepare google docs for every documentation.
5. It is resolved to Syllabus copies from 2017
6. It is resolved to collect Almanacs from 2017.
7. It is resolved to Every month follow calendar of events given by H.O and concerned department should do documentation (students participated, speeches given etc.. description of events).

*Soujanya*  
IQAC COORDINATOR

**IQAC Co-Ordinator**

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Action Taken Report (2022-23)

Plan of Action	Action taken
1. It is resolved to submit lesson plans.	All the faculty of respective departments have submitted lesson plans
2. It is resolved to Prepare Institution vision and mission and prepare flexi	Institution vision and mission flexi has prepared and displayed
3. It is resolved to conduct minimum 3 Department wise meetings for each semester.	All the faculty of respective departments have conducted 3 meetings in the beginning, middle and end of semester
4. It is resolved to prepare google docs for every documentation.	All the faculty of respective departments have documented the activities conducted
5. It is resolved to Syllabus copies from 2017	All the faculty of respective departments have prepared syllabus copies from 2017 to till date
6. It is resolved to collect Almanacs from 2017.	All the faculty of respective departments have kept a copy of almanacs from 2017 to till date
7. It is resolved to Every month follow calendar of events given by H.O and concerned department should do documentation (students participated, speeches given etc.. description of events).	All the faculty of respective departments have documented the events conducted

*Soujanya*  
IQAC COORDINATOR  
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Date: 12.12.2022

### CIRCULAR

This is to inform all Internal Quality Assurance Cell (IQAC) Members to attend meeting on 12.12.2022 at 3.00 PM in the staff room to discuss and resolve the following issues given below.

1. Review of previous activities.
2. Plan for December activities.
3. Completion of department wise meeting for odd semester.
4. Identification of slow learners of SEM III rd and V th and necessary actions to take.
5. Completion of syllabus.

### MEMBERS

*Spree*      *Bark*  
*Bark*      *Yas*  
*Seed*      *Ri*  
*P*      *Subi*  
*A*      *AJ*



*Sanyanya*  
**IQAC COORDINATOR**  
TTWRDC (W)  
MAHABUBNAGAR

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**PRINCIPAL**  
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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 12.12.2022 to resolve the following.

1. It is resolved to review previous activities.
2. It is resolved to plan for December activities.
3. It is resolved to complete department wise meeting for odd semester.
4. It is resolved to Identify of slow learners of sem III rd and V th and necessary actions to take.
5. It is resolved to complete syllabus.

*Soujanya*  
IQAC COORDINATOR

**IQAC Co-Ordinator**  
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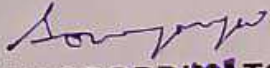
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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

#### Action Taken Report (2022-23)

Plan of Action	Action taken
1. It is resolved to review previous activities.	All the faculty of respective departments have given positive feedback about completion of previous activities like lesson plans, registers etc.
2. It is resolved to plan for December activities.	All the faculty of respective departments have completed documentation of December activities.
3. It is resolved to complete department wise meeting for odd semester.	All the faculty of respective departments have completed department wise meetings.
4. It is resolved to Identify of slow learners of sem III rd and V th and necessary actions to take.	All the faculty of respective departments have Identified slow learners of sem III rd and V th and taken remedial classes.
5. It is resolved to complete syllabus.	Many of the faculty of respective departments have completed syllabus.

  
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IQAC Co-ORDINATOR  
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Date: 04.03.2023

**CIRCULAR**

This is to inform all Internal Quality Assurance Cell (IQAC) Members to attend meeting on 04.03.2023 at 3.00 PM in the staff room to discuss and resolve the following issues given below.

1. Communicated to all faculty members that academic audit will be there for IQAC very soon.
2. Completion of registers and teaching dairies for III rd and Vth semesters.
3. Preparation of documentations for academic calendar activities.
4. Collection of internal exam papers.
5. Maintenance of PMR for III rd and V th semesters.

**MEMBERS**

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 [Signature] - [Signature]  
 [Signature] - [Signature]



*Signature of IQAC Coordinator*  
**IQAC COORDINATOR**  
**IQAC Co-Ordinator**  
**TTWRDC (W)**  
**MHABUBNAGAR**

*Signature of Principal*  
**PRINCIPAL**  
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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 04.03.2023 to resolve the following.

1. It is resolved to that all faculty members will be prepared for academic audit.
2. It is resolved to completion registers and teaching dairies for III rd and Vth semesters.
3. It is resolved to prepare documentations for academic calendar activities
4. It is resolved to collect internal exam papers.
5. It is resolved to maintain PMR for III rd and V th semesters

*Soujanya*  
IQAC COORDINATOR

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*Soujanya*  
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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

#### Action Taken Report (2022-23)

Plan of Action	Action taken
1. It is resolved to that all faculty members will be prepared for academic audit.	All faculty members have made necessary arrangements required for academic audit
2. It is resolved to completion registers and teaching dairies for III rd and Vth semesters.	All the faculty of respective departments have completed attendance registers and teaching dairies.
3. It is resolved to prepare documentations for academic calendar activities	All the faculty assigned for activities have prepared documentation.
4. It is resolved to collect internal exam papers.	All the faculty have conducted internal examinations as per almanac given by Palamuru University and collected internal paper subject wise
5. It is resolved to maintain PMR for III rd and V th semesters	All the department faculty have updated their personal marks registers

*Soujanya*  
IQAC COORDINATOR  
TTWRDC (W)  
MAHABUBNAGAR

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PRINCIPAL  
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Date: 10.04.2023

**CIRCULAR**

This is to inform all Internal Quality Assurance Cell (IQAC) Members to attend meeting on 10.04.2023 at 3.00 PM in the staff room to discuss and resolve the following issues given below.

1. Details of works which has completed.
2. Documentation of activities.
3. Filling of SSR by concerned criteria coordinators.
4. Uploading of documents in website.

**MEMBERS**



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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 10.04.2023 to resolve the following.

1. It is resolved to give details of works which has completed.
2. It is resolved to do documentation of activities.
3. It is resolved to fill SSR by concerned criteria coordinators.
4. It is resolved to upload documents in website

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**IQAC Co-Ordinator**  
**TTWRDC (W)**  
**MAHABUBNAGAR**

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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

#### Action Taken Report (2022-23)

Plan of Action	Action taken
1. It is resolved to give details of works which has completed.	All coordinators and members for each criteria have completed related documents and uploaded respective pdfs.  Criteria I coordinator has uploaded their number of certificate courses and Project works.  Criteria II coordinator has filled the details of students admitted in various groups.  Criteria III coordinator has given number of MOUs
2. It is resolved to do documentation of activities.	All coordinators have documented the activities mentioned in point number one.
3. It is resolved to fill SSR by concerned criteria coordinators.	All coordinators of seven criteria's have started filling SSR by uploading relevant documents.
4. It is resolved to upload documents in website	All faculty members of all departments have uploaded  a. Vision and Mission  b. Action Plan

*Sanjay*  
IQAC COORDINATOR  
IQAC Co-Ordinator  
TTWRDC (W)  
MAHABUBNAGAR

*Sanjay*  
PRINCIPAL  
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Date: 08.06.2023

**CIRCULAR**

This is to inform all Internal Quality Assurance Cell (IQAC) Members to attend meeting on 08.06.2023 at 3.00 PM in the staff room to discuss and resolve the following issues given below.

1. Details of work completed in all criteria.
2. Maintenance of documentations.
3. Submission of hard copies of documentations done till now.

**MEMBERS**




**IQAC COORDINATOR**  
**IQAC Co-Ordinator**  
 TTWRDC (M)

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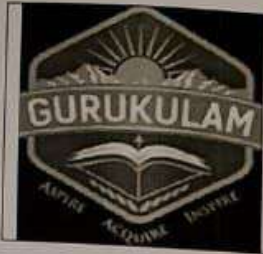
### INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 08.06.2023 to resolve the following.

1. It is resolved to give details of works completed.
2. It is resolved to maintain documentation of activities.
3. It is resolved to submit hard copies of documentations done till now

*Soujanya*  
IQAC COORDINATOR  
IQAC COORDINATOR  
TTWRDC (W)  
MAHABUBNAGAR

*Sgt*  
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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

#### Action Taken Report (2022-23)

Plan of Action	Action taken
1. It is resolved to give details of works completed.	All coordinators and members for each criteria have completed related documents and uploaded respective pdfs.  Criteria IV coordinator has uploaded the details of expenditure from 2017 to til date  Criteria V coordinator has filled the scholarship details of students.  Criteria VII coordinator has uploaded their best practices.
2. It is resolved to maintain documentation of activities.	All coordinators have documented the activities mentioned in point number one.
3. It is resolved to submit hard copies of documentations done till now	All coordinators have submitted hard copies of relevant documents.

*Soujanya*  
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MAHABUBNAGAR

*Soujanya*  
PRINCIPAL  
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