



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Composition of IQAC (2023-2024)

Chairman: Ms Sangeetha, Principal

Coordinator: Ms S.J.Sowjanya, Vice Principal

Members: Ms Jayalaxmi, DL Botany

Ms R.Swathi, DL Physics

Mr Srinivasulu, GDL Chemistry

Ms Afrojahan, DL Zoology

Ms B.Swetha, DL Telugu

Ms G.Sreedevi Goud, GDL English

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Date: 08.08.2023

CIRCULAR

This is to inform all Internal Quality Assurance Cell (IQAC) Members to attend meeting on 08.08.2023 at 3.00 PM in the staff room to discuss and resolve the following issues given below.

- 1. Criteria wise submission of documents.
- 2. Conduct commemorative days as per the schedule.
- 3. Conduct quiz and various other activities.

MEMBERS

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 08.08.2023 to resolve the following.

- 1. It is resolved to submit criteria wise of documents.
- 2. It is resolved to conduct commemorative days as per the schedule.
- 3. It is resolved to conduct quiz and various other activities

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report (2023-24)

Plan of Action	Action taken
It is resolved to submit criteria wise of documents.	All coordinators and members for each criteria have completed related documents Completed Certificate courses ,Projects, Bridge courses have been submitted
2. It is resolved to conduct commemorative days as per the schedule.	All faculty members of respective departments conducted commemorative days as per the schedule.
3. It is resolved to conduct quiz and various other activities	All faculty members of respective departments conducted quiz, Group discussion, and debate and discussion activities.

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Date: 03.10.2023

CIRCULAR

This is to inform all Internal Quality Assurance Cell (IQAC) Members to attend meeting on 03.10.2023 at 3.00 PM in the staff room to discuss and resolve the following issues given below.

- 1. Conduction of extension lectures and improving the number of MOUs
- 2. Automation of library
- 3. Maintenance of cleanliness by GNM
- 4. Conduction of Healthy Thursday

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 03.10.2023 to resolve the following.

- 1. It is resolved to conduct extension lectures and improve the number of MOUs
- 2. It is resolved to follow the process of automation of library.
- 3. It is resolved to maintain cleanliness by GNM
- 4. It is resolved to conduct Healthy Thursday by Pd.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report (2023-24)

Plan of Action	Action taken
It is resolved to conduct extension lectures and improve the number of MOUs	All the faculty of respective departments have planned for extension lectures and increase the number of MOUs
It is resolved to follow the process of automation of library.	Librarian has taken necessary steps to automate library
3. It is resolved to maintain cleanliness by GNM	GNM has conducted awareness program for students health and hygiene
4. It is resolved to conduct Healthy Thursday by Pd.	PD is conducting healthy Thursday to maintain clean and green campus

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Date: 03.11.2023

CIRCULAR

This is to inform all Internal Quality Assurance Cell (IQAC) Members to attend meeting on 03.11.2023 at 3.00 PM in the staff room to discuss and resolve the following issues given below.

- 1. Submitting the details of department works completed in all criteria.
- 2. Conduction of department meetings and maintenance of record.
- 3. Maintenance of PMR register.
- 4. Conduction of seminars for students by every department.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 03.11.2023 to resolve the following.

- 1. It is resolved to submit the details of department works completed in all criteria.
- 2. It is resolved to conduction department meetings and maintenance of record.
- 3. It is resolved to maintenance of PMR register.
- 4. It is resolved to conduct seminars for students by every department.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report (2023-24)

Plan of Action	Action taken
It is resolved to submit the details of department works completed in all criteria.	All the faculty of respective departments have submitted the details of registers and lesion plans
2. It is resolved to conduct department meetings and maintenance of record.	All the faculty of respective departments have conducted department meetings and maintained record.
3. It is resolved to maintenance of PMR register.	All the faculty of respective departments have maintained PMR register.
4. It is resolved to conduct seminars for students by every department.	All the faculty of respective departments have conducted seminars for students

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Date: 11.12.2023

CIRCULAR

This is to inform all Internal Quality Assurance Cell (IQAC) Members to attend meeting on 11.12.2023 at 3.00 PM in the staff room to discuss and resolve the following issues given below.

- 1. Botany faculty is informed to maintain Herbal garden.
- 2. Botany faculty is informed to prepare name plates for plants.
- 3. Conduction of ICT classes subject wise.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 11.12.2023 to resolve the following.

- 1. It is resolved to maintain Herbal garden by Botany faculty
- 2. It is resolved to prepare name plates for plants by Botany faculty.
- 3. It is resolved to conduct ICT classes subject wise.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report (2023-24)

Plan of Action	Action taken
It is resolved to maintain Herbal garden by Botany faculty	Botany faculty have maintained Herbal garden
2. It is resolved to prepare name plates for plants by Botany faculty.	Botany faculty have prepared name plates for plants.
3. It is resolved to conduct ICT classes subject wise.	All the faculty of respective departments have conducted ICT classes.

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Date: 29.01.2024

CIRCULAR

This is to inform all Internal Quality Assurance Cell (IQAC) Members to attend meeting on 29.01.2024 at 3.00 PM in the staff room to discuss and resolve the following issues given below.

- 1. Registration in NAAC portal.
- 2. Commencement of classes for II, IV, VI semesters as per almanac of Palamuru university.
- 3. Submission of certificate courses for the academic year 2020-21 and 2021-2022.
- 4. Submission of projects for academic year 2020-2021 and 2021-2022.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 04.02.2023 to resolve the following.

- 1. It is resolved to register in NAAC portal.
- 2. It is resolved to start classes for II, IV, and VI semesters as per almanac of Palamuru University.
- 3. It is resolved to submit certificate courses for the academic year 2020-21 and 2021-2022
- 4. It is resolved to submit projects for academic year 2020-2021 and 2021-2022

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report (2023-24)

Plan of Action	Action taken
1. It is resolved to register in NAAC portal.	Principal has prepared required documents to register in NAAC portal.
2. It is resolved to start classes for II, IV, VI semesters as per almanac of Palamuru university.	All the department faculty are prepared to start classes as per given schedule.
3. It is resolved to submit certificate courses for the academic year 2020-21 and 2021-2022 and submit to criteria I coordinator	All the department faculty are preparing to submit certificate courses for the academic year 2020-21 and 2021-2022 and submit to criteria I coordinator.
4. It is resolved to submit projects for academic year 2020-2021 and 2021-2022 and submit to criteria I coordinator	All the department faculty are preparing to submit projects for the academic year 2020-21 and 2021-2022 and submit to criteria I coordinator.

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Date: 10.02.2024

CIRCULAR

This is to inform all Internal Quality Assurance Cell (IQAC) Members to attend meeting on 10.02.2024 at 3.00 PM in the staff room to discuss and resolve the following issues given below.

- 1. Conduction of I Internal examinations as per almanac of Palamuru University
- 2. Conduction of student seminars.
- 3. Conduction of various activities such as Elocution, Debate and Group discussions.
- 4. Conduction of quiz competitions and Elocution for commemorative days of February

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 10.02.2023 to resolve the following.

- 1. It is resolved to cconduct I Internal examinations as per almanac of Palamuru University
- 2. It is resolved to conduct student seminars.
- 3. It is resolved to conduct activities such as Elocution, Debate and Group discussions.
- 4. It is resolved to conduct quiz competitions and Elocution for commemorative days of February

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report (2023-24)

Plan of Action	Action taken
It is resolved to conduct I Internal examinations as per almanac of Palamuru university	All the department faculty are preparing Internal question papers to coonduct I Internal examinations as per almanac of Palamuru university
2. It is resolved to conduct student seminars.	All the department faculty scheduled dates to conduct seminars
3. It is resolved to conduct activities such as Elocution, Debate and Group discussions.	All the department faculty are conducting activities such as Elocution, Debate and Group discussions.
4. It is resolved to conduct quiz competitions and Elocution for commemorative days of February	All the department faculty are conducting quiz competitions and Elocution for commemorative days of February

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Date: 15.03.2024

CIRCULAR

This is to inform all Internal Quality Assurance Cell (IQAC) Members to attend meeting on 10.03.2024 at 3.00 PM in the staff room to discuss and resolve the following issues given below.

- 1. Maintenance of department registers.
- 2. Maintenance of record of awards received in sports and cultural activities.
- 3. Maintenance of record of best practices.
- 4. Maintenance of NCC/NSS activities.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 15.03.2023 to resolve the following.

- 1. It is resolved to maintain department registers for NAAC purpose.
- 2. It is resolved to maintain record of awards received in sports and cultural activities.
- 3. .It is resolved to maintain record of best practices.
- 4. It is resolved to maintain NCC/NSS activities.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report (2023-24)

Plan of Action	Action taken
It is resolved to maintain department registers for NAAC purpose.	All the department faculty are updating department meetings, marks, seminar registers for NAAC purpose.
It is resolved to maintain record of awards received in sports and cultural activities.	PD have updated record of awards received in sports and cultural activities.
3. It is resolved to maintain record of best practices.	All the department faculty have updated their best practices.
It is resolved to maintain NCC/NSS activities.	NCC/NSS coordinators have updated their registers

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Date: 15.04.2024

CIRCULAR

This is to inform all Internal Quality Assurance Cell (IQAC) Members to attend meeting on 15.04.2024 at 3.00 PM in the staff room to discuss and resolve the following issues given below.

1.Conducting state level "Master Student" competition on 24.04.2024 for 37 students from five different colleges for subjects English(3), Computer science(6), Data Sc(1), Physics(7), Chemistry(9), Economics(4), History(4) Political science(2), Hindi(1)

- 2. Conduction of II Internal examinations as per almanac of Palamuru University
- 3. Completion of seminars and quiz competitions.
- 4. Completion of attendance registers and teaching diaries of the semester

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Members of IQAC met on 15.04.2024 to resolve the following.

- 1. It is resolved to conduct state level "Master Student" competition on 24.04.2024 for 37 students from five different colleges for subjects English(3), Computer science(6), Data Sc(1), Physics(7), Chemistry(9), Economics(4), History(4) Political science(2), Hindi(1).
- 2. It is resolved to conduct II Internal examinations as per almanac of Palamuru University.
- 3. It is resolved to complete seminars and quiz competitions.
- 4. It is resolved to complete attendance registers and teaching diaries of the semester.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report (2023-24)

Plan of Action	Action taken
1.lt is resolved to conduct state level "Master Student" program on 24.04.2024	Principal has made necessary arrangements to conduct "Master Student" program on 24,04,2024 and also made arrangement of Judges for the program.
2. It is resolved to conduct II Internal examinations as per almanac of Palamuru university.	All the department faculty have conducted II Internal examinations as per almanac of Palamuru university.
3. It is resolved to complete seminars and quiz competitions.	All the department faculty have completed seminars and quiz competitions.
4. It is resolved to complete attendance registers and teaching diaries of the semester.	All the department faculty have completed attendance registers and teaching diaries of the semester.

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