

PROCEEDINGS OF THE SECRETARY(FAC), T.T.W.RESIDENTIAL EDUCATIONAL
INSTITUTIONS SOCIETY (REGD.), HYDERABAD

Present : Dr.R.S.PRAVEEN KUMAR, IPS.

R.C.No RDC/DEGR/OTHR/92/2020

Dated : 03.07.2021

Sub: TTWREIS - TTWRDC - Shadnagar - Request submitted to sanction maternity leave by Mrs. D.Vijaya DL in Physics working at TTWRDC Shadnagar - Considered the request Sanction of Maternity leave for (180) days i.e. from 24.05.2021 to 23.11.2021) Orders - Issued.

Read: 1. Letter from Principal TTWRDC Shadnagar .
2. Guidelines of the Regional coordinators of TTWREIS.
3. G.O.Ms. No.152 Fin.(FR.1) Dept. Dt. 04.05.2010.
4. Instructions of Secretary TTWREIS.

ORDER :

In the ref.1st read above Principal TTWRDC Shadnagar has forwarded a request of Mrs. D.Vijaya DL in Physics for sanction of maternity leave for (180) days i.e. from 24.05.2021 to 23.11.2021.

In the ref 2nd read above the secretary TTWREIS Hyderabad is the competent authority for sanction of any kind of leave above (06) months to the regular women employees working in Gurukulam Institutions.

In the ref. 3rd cited maternity leave on full pay to married women employees of Telangana State Government for (180) days on par with the employees of Govt. Of India subject to the condition that it shall be granted to those with less than two surviving children. In this regard Mrs. D.Vijaya DL in Physics is eligible for claiming Maternity Leave.

The leave details are shown below.

Sl. No	Name & Designation	Place of working	Leave applied from to	Leave sanctioned	Remarks
01	Mrs. D.Vijaya DL in Physics	TTWRDC Shadnagr	from 25.05.2021 to 23.11.2021	from 24.05.2021 to 23.11.2021	First Child

After careful examination of the above request of the Individual, The Secretary TTWREIS,Hyd. Is hereby sanctioned maternity Leave to Mrs.D.Vijaya DL in Physics TTWRDC,shadnagar- for a period of (180) days i.e. from 24.05.2021 to 23.11.2021. The above said Individual is entitled to claim salary for the above said period as per norms. Mrs.D.Vijaya DL in Physics working at TTWRDC Shadnagar is hereby instructed to join into the duty after completion of the maternity leave in the concerned institution without fail.

Further The Principal TTWRDC Shadnagar is directed to admit the above said individual after completion of the leave.

Sd/-
Secretary(FAC) -
TTWREIS

[Handwritten Signature]
23/11/2021
Asst. Secretary
(Degree Colleges)

Copy to D.Vijaya DL in Physics working at TTWRDC Shadnagar though the RC Concerned

Copy to the Principal TTWRDC,Shadnagar for necessary action.

Copy to RC Hyderabad & Rangareddy for necessary action

Copy to Dy. Secretary(DC/Accounts)TTWREIS for information.

Copy spare -1



TTW RESIDENTIAL DEGREE COLLEGE FOR (WOMEN)
SHADNAGAR, RANGA REDDY DISTRICT – 509216

Smt. B. Sangeetha, M.Com
Principal (FAC)

Mobile: 9848616564
E-mail: ttwrdcgirls.rangareddy@gmail.com

Date: 17.06.2021

From,
B. Sangeetha,
Principal (FAC)
TTWRDC (W) Shadnagar
@Mankhal.

To,
The Secretary,
TTWRIES,
Masab Tank,
Hyderabad.

SUB: Request for sanction of maternity leave to Mrs. D. Vijaya, DL in Physics-Reg.

Respected Sir,

With reference to the subject cited above, I the undersigned would like to bring to your notice that Mrs. D. Vijaya, DL in Physics at TTWRDC(W) Shadnagar @ Mankhal applied for maternity leave from 24-05-2021 to 23-11-2021 as she gave birth to her first child in the early 9th month of her pregnancy, Delivery discharge summary and Health record of baby enclosed. I request you to kindly consider and sanction maternity leave for the above said period.

Thanking you sir,

Yours Faithfully,

Sangeetha

Principal

TTWR DEGREE COLLEGE (WOMEN)
Shadnagar, R.R Dist-509216.

Enclosures:

1. Leave Application submitted by Mrs. D. Vijaya, DL in Physics.
2. Delivery Discharge summary and Health record of baby.

Copy to:

The Secretary, TTWREIS, Masab Tank, Hyderabad.
The Regional Coordinator, RR Dist and Hyd.

Submitted to R. Madam
for kind consideration.
Sangeetha

Leave Application

Hydrabad,

To

The Secretary,
TTWRPIS, Deccan,
Masabtank,
Hydrabad.

Respected Sir,

Sub:- Request regarding "Maternity leave".

I D.VIJAYA (DL in Physics), TTWRDC(W) Shadnagar @ Markhal would like to bring to your kind notice that I gave birth to my first child in the early ninth month of my pregnancy in emergency. So, I would like to avail maternity leave from 24-05-2021 to 23-01-2021. Kindly, grant me the leave of maternity for the above mentioned period.

Thanking you,

Yours faithfully,

D. Vijaya

(DL in Physics)

Hobile No: 8099691995

Enclosure:- Delivery Discharge Summary.
Health Record of Baby.