



Telangana Tribal Welfare Residential Women Degree College Suryapet.

"TODAY A READER, TOMORROW A LEADER. — MARGARET FULLER"

Introduction

Telangana Tribal Welfare Residential Women Degree College Suryapet. Library was founded in 2017 and includes a collection of 9537 Books as well as 20 print periodicals and magazines. The ground floor has 556 square foot area consists the library. Both staff members and students can easily access it. The main goal of the library is to give people access to print books and journal. In addition for printing books there are 3 Dell computers in the library's digital department, each with a 150 Mbps internet connection and a dedicated data line. The library has a spacious reading room with room for 40 people. Before entering the reading hall, students must retain perfect silence, and sign a register that is kept at the admission counter. Telangana Tribal Welfare Residential Degree College for Women Suryapet, Library opened its doors in 2017 in Suryapet. Since the library serves as a student-focused informatics centre, it focuses on the data and information that the staff and students need. The Library has made consistent progress in terms of colleges of Books, Periodicals, Services and infrastructure. We give staff and students access. As a result, a "Library Manual" is necessary for the institute. "Libraries store the energy that fuels the imagination. They open up windows to the world and inspire us to explore and achieve, and contribute to improving our quality of life."

VISION

'It is the vision of the Library to support its readers by providing seamless access to the widest possible spectrum of information resources such as digital, online databases, print and non-print materials relevant to the curricular, informational and innovative research needs of the academic community', means to provide Right Information to the Right Users at the Right Time and in the Right Formation Right time.

MISSION

The mission is to provide college students and teachers with the information they need to achieve their highest academic potential and help them acquire research skills necessary for lifelong learning. To support teaching faculty & administrative staff and to participate in interactive information to exchange within the wider library / educational community...

LIBRARY BUDGET

Budget is an important document for planned and successful operation of a library. It is co-ordinates between the policies, information of exchange programmers and finance and Administrative functions. Preparation of budget provides an opportunity for timely review and revaluation of the changed needs of library consumers and its resources. Library is an institution that incurs several expenses on books/material etc. It does not have source of cash or direct income, like other commercial organizations have when we talk about library finance.

Library usage Policy Rules and Regulation

Show your Identity card whenever you visit the Library.

- Write your name in the register / scan your I-card at the counter while entering in the library
- Library books will be issued only as per schedule.
- One book for one week only it can be renewed.
- Two books will be issued for third year
- Take proper care of all library resources.
- Any personal belongings are not permitted into the library.
- Eatables are not allowed inside the library & reading hall.
- Silence to be maintained.

Reading Hall

Keep Silence in the reading hall.

- Eatables are not allowed inside Reading Hall.
- Every student must have his/her Identity Card while entering in the reading hall.
- Write your name in the register while entering in the reading hall.
- Reading Hall timings will be extended during examinations with prior notice. Magazines, Newspapers, Question Paper sets, Reference books are not allowed to take outside the library.
- Suggestion Box is kept at the counter in main library. Your objective and positive/healthy suggestions are welcome.

Library Reading Room

Library is having a precious reading room and a capacity to accommodate 40 students at a time in reading room of main library.

The library is the resource hub for knowledge and has a vast collection of books, journals, magazine, and periodicals. The library is automated and well stocked as per requirement. Separate reading space is available for students. The library subscribes to newspapers, magazines, journals both print and e-journals.

- The learning process is supported by Variant voluminous library with an all-time internet facility for students and staff. Our library is supported by 9536 total textbooks among which 5652 are of Telugu Academy Publication and 2344 Non-Telugu Academy; 1540 reference books; 02 Print journals and 20 periodicals.
- The library is spread over 556sq.m. The area has a separate issue section, a reading section, a reference section. The library has a free access system for the students where they can choose the book that is required by them for the issue.
- Library promotes the donation of the old used books by the faculty and students for more enriched of the library and also develops the attitude of giving among the staff and the students.
- The library has designated spaces for newspapers, magazines, journals etc.
- There are 04 computers, with internet connection in the library to access e-resources for academic and research purposes.
- A register is maintained for all the users of the library.
- There are sections divided according to the subjects for study
- Students and staff are provided with various services like: Print journals and Daily Newspapers, Monthly Magazines, National Digital Library, Reading Room facility, Reference /Referral Services, Newspapers Clipping Services, New Arrivals Display, Current Affairs Awareness Services, Documentation of Question Papers.

AUTOMATION:

- The library is installed with NEWGENLIB SOFTWARE for the smooth working of the library that includes accessioning, issue return, data generation and stock verification.
- Access to numerous e-resources in various disciplines through INFLIBNET and N-list promote the use of e-resources among undergraduate and post graduate students and faculty.

BEST PRACTICES OF THE LIBRARY:

- The library committee places indent of the required books at the beginning of every academic year and the textbooks are purchased at 1:5 ratio of book to student.
- Compact oxford dictionaries are distributed to students as amenities to fully equip them for the three years journey at college
- Each student is given 21 Notebooks per each semester and Laboratory Records as amenities as part of the library.
- As part of National Library week Annual Book Exhibitions are organized to create awareness on new purchases.

Incharge

A. Lengamma - chief

Librarian

S. Suresh

PRINCIPAL
Telangana Tribal Welfare
Residential Degree College
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SURYAPET (Dist.)-508 213.

